

Building Permit Request Form

Property Owner _____ Date submitted _____

Person to whom the request was submitted _____

Address of the request _____

Date submitted to the ACC _____ Date ACC met _____

Date of response to property owner _____ Manner of response _____

Request granted _____ Request denied _____

All responses to building request must be made within 30 days of the submitted application or plans and specifications which have been submitted to it the ACC will be considered approved. Approval or disapproval must be given in writing.

Regulations for Additional Building Approval As specified In the SJNA C&R's

1. No building shall be erected, placed, or altered on any lot until the following is provided:

- A. Construction plans
- B. Specifications
- C. Plan for quality of workmanship
- D. Size of dwelling
- E. Materials to be used
- F. Harmony with external designs of the neighborhood shown
- G. Topography and finished design in respect to the elevation
- H. Outbuildings must have the same quality and outside building materials as the corresponding house
- I. All roofs must have a 7-12 degree pitch

2. Fences:

- A. Fences must not be built, placed, or altered any closer to a street than the setback allows
- B. There will be no chain link fences erected

3. Mail Boxes:

- A. Mail Boxes in Phases I through III are to be built of brick or materials that match the outside of the house and in like style of the neighborhood.
- B. Phase IV and V shall be built of decorative black pole and black box of like kind throughout the these two phases. The Post Office should be contacted before building regarding the location of the mailbox. It is within the purview of the ACC to request a mail box be replaced if it is damaged or in need of upkeep. The owner is responsible for expenses.

Please send to :
SJNA ACC
PO Box 10931
Conway, AR 72034

Application Specifics for Building Permit
