

December 5th, 2019 SJNA Board Meeting Minutes

Present: Mark Harris, Mary Humphreys, Bob Darling, Cynthia Prokop and
Chris Riggins

(NOTE: During the December meeting we have a number of contractors presenting fence quotes and answering questions with regards to replacing the fence along Tyler Street. Contractors invited to present: Diamond State Fencing, Kendrick Fencing, Hendrix Irrigation and Fencing and Lowes Home Improvement)

Meeting called to order

Last month meeting minutes read.

Minutes Approved.

Treasurer's Report (included)

Delinquent accounts to be dealt with-13 Certified Letters sent to the delinquent homeowners.

Bob is evaluating the CD rates to give us best return. Used some of the funds allocated to an 11 month CD Interest rate of 1.61%

**Motion made to approve treasurers report.

**Motion approved.

ACC Committee Report

Nothing to report

Safety Committee Report

Thermoplastic Speed Bump markers ordered.

Activities Committee Report (included)

Activities Report read by Mary

Event created for Tuesday, December 17th “Drive By Santa Event”

1705 John Bryant Drive from 5:30-7:00pm

Santa and Mrs. Claus volunteers, to have cookies and candy canes

***Motion made to approve \$50 for expenses for December event

***Motion approved

Beautification Committee Report

Beautification Committee Report read by Mary (filed with minutes)

Need to address deteriorating brick and stone on community property, solar lights, fallen fences on neighborhood properties (ACC Complaints), mailbox painting for uniformity look.

Communication Committee Report

FB Poll for Safety Concerns made, lots of success with feedback

Map created with concerns and mapping safety needs

Will work activities committee to create event flyer and update website for December event

Encouraging committee reports to be typed to facilitate with proper note taking and clear communications with city officials

Welcome Committee Report from Mary (filed with minutes)

Special Orders

None

Unfinished Business

Tyler Fence Replacement

**Motion to approve the Richard Kendrick as the contractor responsible for replacing the Tyler Street fence

**Motion approved 4 to 1

SJNA Maintenance Rules-ACC Chair / President

**Motion to table discussion of proposals until next meeting

**Motion approved

CnR complaint process initiation

**Motion to table discussion of proposals until next meeting

**Motion approved

No Solicitation Signage – ACC Chairman

**Motion to table discussion until next meeting

**Motion approved

New Business (need a motion on each to proceed with decision process)

Clearing of drainage ditches – President /Secretary

**Motion to table discussion until next meeting

**Motion approved

Board Member Communication best practice - President

**Motion to move January meeting to Thursday, January 9th.

**Motion approved

Adjournment

**Motion to adjourn the meeting

**Motion approved

ST John's Neighborhood Association Board Meeting Agenda

Date 12/5/2019

6:00 pm

I. Call to order

(Note: During the December meeting we have a number of contractors presenting Tyler fencing replacement proposals. During these periods we will suspend from the agenda at a convenient time and permit them to present their proposals. Questions from board members and responses follow with a time limit of 10 minutes for each presentation and question /answer session).

II. Reading and approval of last month's minutes.

III. Treasurer's / Financial Committee's Report

IV. Committee Reports

- a. Architectural Control Committee (Chris)
- b. Safety Committee (Chris)
- c. Activities Committee (Mary/Cindy)
- d. Beautification Committee (Mary)
- e. Communication Committee (Cindy)
- f. Welcome Committee (Mary)

V. Special Orders

- a. None

VI. Unfinished Business

- a. Tyler fence replacement – Selection of vendor.
- b. SJNA Maintenance Rules – ACC Chair / President
- c. CnR complaint process initiation – ACC Chair / President
- d. No Solicitation Signage at SJN entrances. – ACC Chair

VII. New Business (need a motion on each to proceed with decision process)

- a. Clearing of drainage ditches – President / Secretary
- b. Board Member Communication best practice - President

VIII. Adjournment

St. John's Neighborhood Association
Treasurer Report
11/30/2019

Beginning Balance \$ 65,598.86

Deposits

Deposit 10/01 (Dues 50.00/ Mary 468.89) 518.89
Interest 5.31

Deposit (handwritten note with an arrow pointing from the deposit line to the deposit amount)

\$ 524.20
\$ 66,123.06

Payments

Utilities - Rounbabouts 29.27
Utilities - Rounbabouts 16.80
Utilities - Tyler 29.47
Mary Humphreys - Ice Cream Social 10.39
Utilities - Tyler 52.99
First Security - CD Transfer 10,000.00

→ setup w/ 1st Security (handwritten note next to the First Security payment)

\$ 10,138.92

Ending Balance \$ 55,984.14

mys (handwritten initials)

Social/Activities Committee Meeting
December 4, 2019

Present:
Jackie Lamar
Brenda Graff
Mary Humphreys

The committee met to make the following arrangements for a Santa Drive-by photo opportunity for the St. John's neighborhood.

Tuesday, December 17, Santa, Michael Mason, and Mrs. Santa, Peggy Mason, will be seated on the front porch of Mr. Doug Herbert's home located at 1705 John Bryant between 5:30 PM and 7:00PM.

The neighborhood is invited to bring their children, grandchildren, pets, parents, or friends to pose for a picture with Mr. and Mrs. Santa Claus. Candy canes and Christmas cookies will be given at the time to those participating in the photo event. Individuals will provide their own picture taking devices.

Parents will be asked to sign a permission sheet allowing the HOA to post their picture publicly or not. Some pictures but not all will be posted on the SJNA web page and FB page.

The decorations will be provided for by the homeowner and committee members.

The committee requests \$50.00 for cookies and candy canes.

Submitted by
Mary Humphreys 12/5/2019

Beautification Committee Meeting
December 2, 2019

Present:
Cindy Prokov
Mary Humphreys

The committee met and looked at some work done by those bidding for the fence replacement contract. Findings will be discussed in the monthly board meeting.

Various sights were observed and noted as needing structural repairs due to deteriorating masonry, bricks, and stones. The committee will meet again and sight specific areas in most need of repair. This report will be made after the bid for the fence replacement has been established.

The Amelia entrance from Tyler needs the placement of two solar lights which have already been purchased to show the entryway sign. The angle needed does not allow the lights to be placed within the flower bed. Two possible options include:

1. Mounting the lights on the brick structure supporting the St. John's name. One on each side of the name to shine down from the top.
2. Placing a piece of PVC pipe in the ground level with the ground so that the solar light may be easily removed and replaced by the lawn maintenance personnel when they cut the grass.

Overgrown drainage ditches will require attention to clean up. To be discussed in the monthly meeting.

Homeowner fences falling down will be referred to the ACC for action. These constitute a safety issue.

Many mailboxes are deteriorating and in great need of painting, ~~will~~ This be a project the board would like to consider in the future?

Submitted by
Mary Humphreys
12/05/2019

Welcome Committee
December 2019

Presently, we have no Welcome Committee since the resignation of Kim Wickliffe.

I distributed five bags and treats in November to names and addresses I was provided.

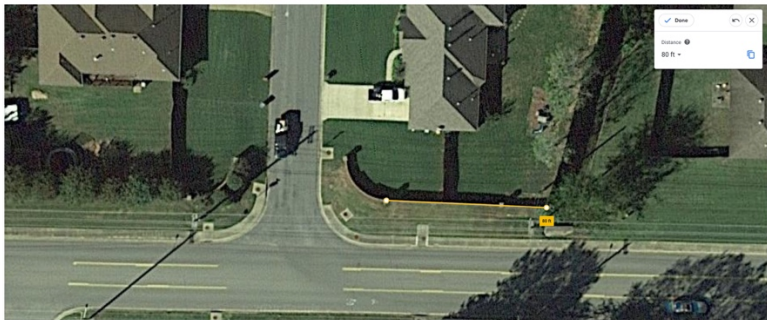
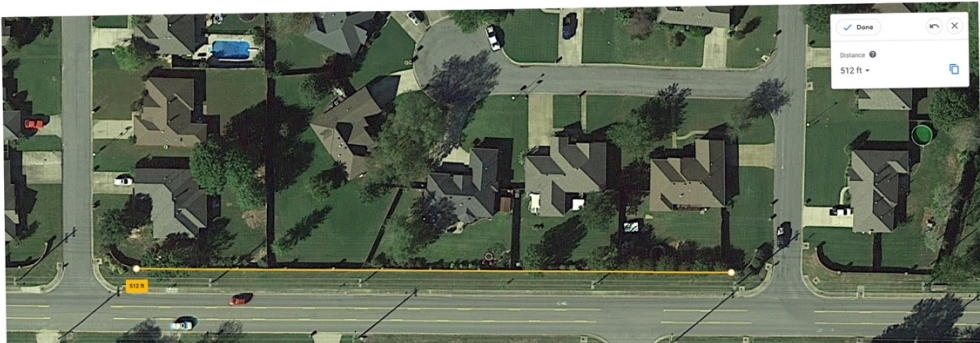
A board member made me aware of a new neighbor ^{by Heidi Carr} and I requested the address, but was not given the information, therefore, I did not deliver a bag.

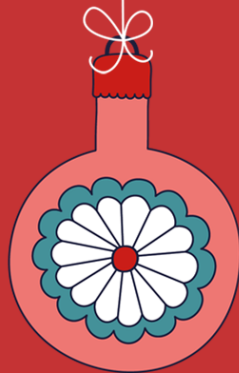
I will continue to search for a volunteer for this position.

If the board wishes to continue with this welcoming event, it will need to allocate sufficient funds in the next budget to provide a small, simple gift to accompany the bag of information. If the board does not wish to allocate funds in the future, it is suggested the welcome letter, C&Rs, and by-laws be mailed to newcomers.

Submitted by
Mary Humphreys
12/05/2019

Fence Decision Matrix						
	Weighting Factors		Price	70%		
			Schedule	30%		
	Hendrix	Kendrick	Lowes	Vendor 4	Vendor 5	Vendor 6
Price	12730	8892	16300			
Grade 1-10	6	10	4			
Price Score	4.2	7	2.8	0	0	0
Schedule	1 month	6 months	1 month			
Grade 1-10	10	7	10			
Sched Score	3	2.1	3	0	0	0
Totals	7.2	9.1	5.8	0	0	0





SANTA STOP AND VISIT

It's a drive by photo-op stop
at **1705 John Bryant Drive**

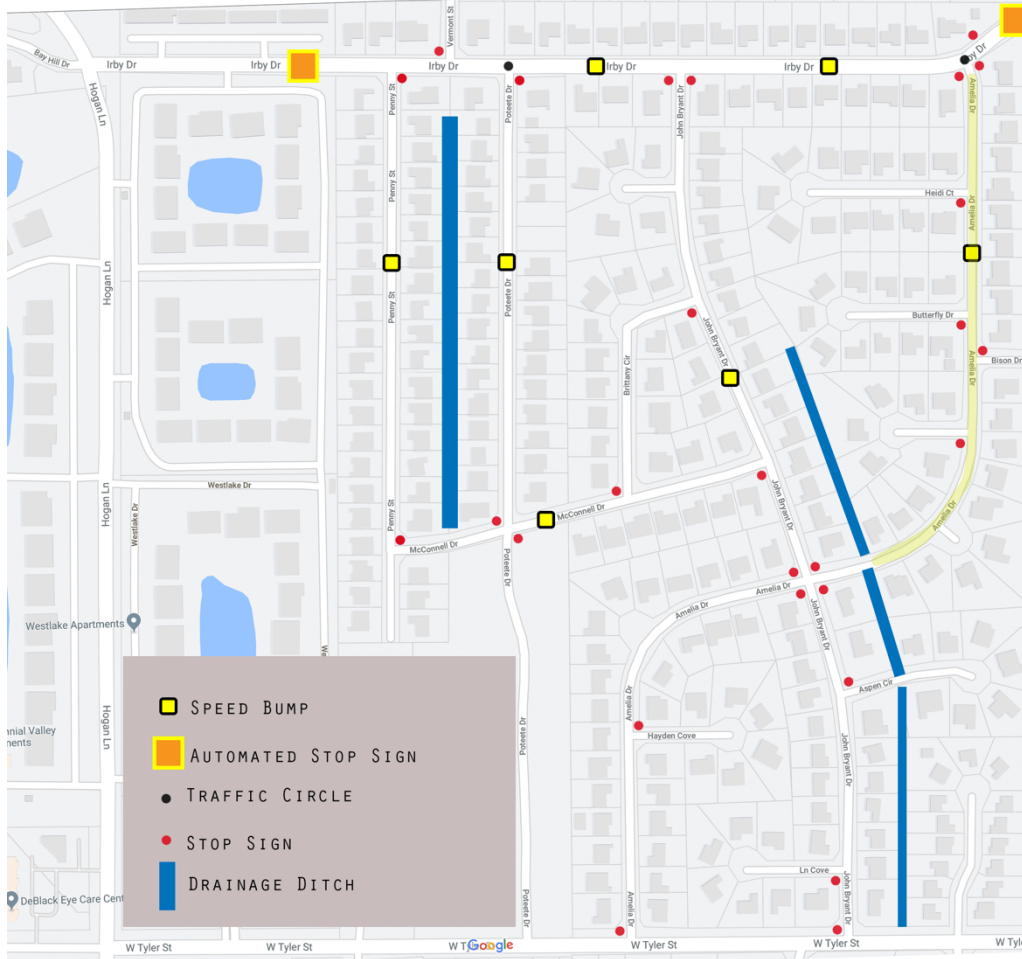
Tuesday, December 17th
5:30pm to 7:00pm

Bring your OWN camera and snap some photos with Santa & Mrs. Claus. There will be cookies and candy canes for the kids.

Carolers will also provide holiday entertainment. All are welcome, even your furry friends.



*Sponsored by the
St. John's Neighborhood Association*



Speed Bumps:
 All need ThermoPlastic Markings
 Irby Drive (2)
 John Bryant Drive
 Amelia Drive
 Penny Street (needs sign)
 Poteete Drive (needs sign)
 McConnell Drive (needs sign)

Stop Signs:
 Bison Drive Stop Sign needs to be fixed and driven into ground properly.

Speed concerns:
Stretch of Amelia Drive from John Bryant to Irby Drive
 *No speed limit designation to 20 mph from Irby 25mph.
 *Long stretch with opportunity for high speeds.
 *Request for Radar Speed Sign by several members of the neighborhood

John Bryant and Tyler Street
 *Request for Radar Speed Sign by several members of the neighborhood

Stretch of Amelia Drive from Tyler St. to John Bryant
 *Concern of speeding cars around curve near cul de sac (after Hayden Cove)

General Comments:
 *would like more speed bumps
 *would like more street lights
 *replace SLOW signs at both Tyler Street entrances
 *Place large Neighborhood watch Signs at Tyler Street Entrances in place of Littering signs currently there.
 *No Solicitation Signs

updated 12/5/2019