

## May 7, 2020 SJNA Board Meeting Minutes

Present: Virtual Zoom Meeting-Larry Crowder, Bob Darling, Mark Harris, Mary Humphreys, Cindy Prokop

### Meeting called to order

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### Last month meeting minutes read.

Minutes Approved.

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### Treasurer's Report (included)

Not much activity. March report has additional utilities because of weird calendar for February. Lien costs, Mary's Xmas event, CD Created are part of March.

Interest earned in March is included in April Statement.

April Landscaping, 2<sup>nd</sup> CD earned interest

Will be working on statements to send out.

Invoices will be dated first of June

Considered late after 30 days.

Will result in late fees after 90 days.

Work to communicate in FB, Website, and Signage

\*\*Motion made to approve treasurers report.

\*\*Motion approved.

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### ACC Committee Report

Dealt with a complaint on Penny Street with lawn

Homeowner on Amelia and Irby complaint, behind on dues. Will give a mail notice and a month to fix the outdoors. Then can fine after no action is taken.

Clark Walker-changes to the home needed

1940 Amelia wants to add deck-Carl and Janet Harris-\$576 behind on dues

Drainage issue on 3760 Irby Dr-Thomas Speck-Mark spoke with

Requested a list of homes with Liens on it

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### **Safety Committee Report**

Radar Speed Sign-John Bryant  
Speed Bump Signs

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### **Activities Committee Report (included)**

Nothing to report  
Garage Sale possibly in the fall in place of June

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### **Beautification Committee Report**

\$800 for bed maintenance-Jeremy/Andrew/Moose at Olive Branch Mary has spoken with. Mulch needs taking care of. Roses have a virus. And some of the bushes are looking half dead.

Bob has spoken with Danny Williams. 501-472-3792

Kendrick Fencing-Fence may be coming in the middle of June.

Lighting at the traffic circle at Irby and Poteete. (will be discussed in new business)

Sprinkler system is on in the flower bed. Still waiting on action from Olive Branch, after they've been in contact with Bob. Asking Olive Branch to provide a written estimate for work on the sprinklers.

Is there money in the budget for Weed and Feed?

\*\*\*Motion made to approve funding for \$100 for Larry to find Weed and Feed and treat the grass along Tyler Street.

\*\*\*Motion approved

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## **Communication Committee Report**

Just keeping up with FB

### **Welcome Committee Report from Mary**

New neighbors at 3620 Crepe Myrtle – Smith  
Lisa and Todd Gerdes – 1520 Amelia  
6-7 people in March/April

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## **Special Orders**

None

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## **Unfinished Business**

### **No Solicitation Signage – ACC Chairman**

Signs were installed on all streets heading into St. Johns

### **Clearing of drainage ditches – President /Secretary**

Mark handling with the city, trying to be advocate for our neighbor with the city.

### **Sprinkler System Maintenance**

Mary will handle with Olive Branch

Mark discussed the needs for some changes in the piping in the design for the traffic circles and the Tyler Street Landscaping.

Need to replace with taller pop up to adequately cover the beds.

Need a reliable system to take care of our beds, and adequately water our plants. Fix valves and controls to work appropriately.

**Action to take::** Have Olive Branch write/type up a proposal of how to fix this situation. We will take a look and approve appropriate amount of spending.

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## **New Business (need a motion on each to proceed with decision process)**

### **Preparation for annual meeting (President)**

Annual meeting scheduled for when? July 16<sup>th</sup>  
Board Positions up for a vote-3 Board Positions Open  
Cindy will create a newsletter to notify members of meeting, open positions, and voting.  
Newsletter will be sent out with annual invoices to members  
Board members will help stuff envelopes

### **Theft and replacement of perimeter lights on round about (President/VP)**

Someone stole 5 of the lights on the roundabouts. Mark can help move and install some new lights to replace.  
Need to find a permanent solution?  
Add tie wrap to help deter them.  
\*\*\*Motion to have Mark purchase the lights to replace the stolen lights. Up to \$150. Or Find a solution that is approximately the same value.  
\*\*\*motion approved

### **Board Member Communication best practice (President)**

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#### **Adjournment**

\*\*Motion to adjourn the meeting  
\*\*Motion approved

**ST John's Neighborhood Association Board  
Meeting Agenda**

Date 5/7/2020 (Virtual Meeting – Zoom)  
6:00 pm

**I. Call to order.**

**II. Reading and approval of 3/5/20 meeting minutes (no meeting held in April due to Pandemic).**

**III. Treasurer's / Financial Committee's Report**

**IV. Committee Reports**

- a. Architectural Control Committee (Larry)
- b. Safety Committee (Larry) – Digital Speed sign procurement (\$2600 approved 2/6). Speed limit signs on John Bryant / Amelia)
- c. Activities Committee (Mary/Cindy)
- d. Beautification Committee (Mary) Status of bed maintenance (\$800 approved 3/5)
- e. Communication Committee (Cindy)
- f. Welcome Committee (Mary)

**V. Special Orders**

- a. None

**VI. Unfinished Business**

- a. SJNA “No Solicitation” signs installed. (President)
- b. City – Department of transportation drainage ditch tree removal. (President / Secretary)
- c. Sprinkler System Maintenance by Olive Branch – (Treasurer)

**VII. New Business (need a motion on each to proceed with decision process)**

- a. Preparations for annual meeting (President)
- b. Theft and replacement of perimeter lights on round-about. – (President / VP)
- c. Board Member Communication best practice – (President)

**VIII. Adjournment**

St. John's Neighborhood Association  
 Treasurer Report  
 4/30/2020

Beginning Balance		<u>\$ 42,867.70</u>
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Deposits

Interest	\$ 3.51	
	<u>\$ 3.51</u>	
		<u>\$ 42,891.21</u>

Payments

Landscaping	\$ 254.58
Utilities	\$ 28.72
Utilities	\$ 11.60
Utilities	\$ 16.97
Utilities	\$ 29.59

	<u>\$ 341.46</u>	
Ending Balance		<u>\$ 42,549.75</u>

SJNA CD 1	\$ 10,053.05
Interest - 4/1 thru 4/30	\$ 13.62
Ending Balance	<u>\$ 10,066.67</u>

SJNA CD 2	\$ 10,000.00
Interest - 3/5 thru 4/30	\$ 25.85
Ending Balance	<u>\$ 10,025.85</u>
Total Long Term Savings	<u>\$ 20,092.52</u>

	<u>\$ 62,642.27</u>
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